

GARRISON DIVERSION CONSERVANCY DISTRICT**MR&I COMMITTEE****Video Conference
March 30, 2021**

A meeting of the Garrison Diversion Conservancy District MR&I Committee was held on March 30, 2021, by video conference. The meeting was called to order by Chairperson Kaiser at 10 a.m.

MEMBERS PRESENT

Board Chairman Alan Walter
Committee Chairperson Geneva Kaiser
Director Dave Anderson
Director Kyle Blanchfield
Director Larry Kassian
Director Kenny Rogers
Secretary Merri Mooridian

OTHERS PRESENT

A copy of the registration sheet is attached to the original minutes as Annex I.

The meeting was recorded to assist with compilation of the minutes.

READING OF THE MINUTES

Motion by Director Anderson to dispense with a reading of the February 17, 2021, MR&I Committee minutes and approve them as written. Second by Director Walter. Upon voice vote, motion carried.

MR&I CONSTRUCTION REPORT

Cindy Hewitt, Accounting Specialist, Garrison Diversion, referred to the MR&I Construction Report dated February 28. MR&I expenditures in 2021 are \$1,303,503. Of that amount, \$1.2 million went to the NAWS Biota Water Treatment Plant. A final payment was also made to the New England Water Tower, closing out that project.

Remaining approved federal MR&I funds are \$18,178,794. A copy of the construction report is attached to these minutes as Annex II.

Ms. Hewitt pointed out there is \$801,189 from completed projects that can be repurposed to other projects.

Merri Mooridian, Secretary, said she believes approximately \$500,000 from the completed projects could go toward NAWS. This will be brought to the full board for approval in April. From now on, the best attempt will be made to run these funding recommendations through the MR&I

Committee first. If the committee prefers, a special meeting can be held before the board meeting to review the recommendation since nothing has been received from the State Water Commission at this point.

MR&I COOPERATIVE AGREEMENT

Ms. Mooridian reported the current five-year MR&I Cooperative Agreement with the Bureau of Reclamation (Reclamation) expires in September of 2021. Garrison Diversion and Reclamation have been working on a new five-year MR&I Cooperative Agreement; however, Reclamation is having a software problem and cannot get the new agreement finalized and out of their system in time. As a result, Reclamation is going to extend the current cooperative agreement for one year. There will be a modification made to authorize the extension, and the 2021 funds will be added to the current agreement. Before any of that is allocated and expended, the full board will need to give its approval.

Duane DeKrey, General Manager, Garrison Diversion, informed the committee there will be over \$1 billion coming from the federal government to the state for infrastructure. How much of the funding will go toward roads and how much will go toward water is unknown. The legislature will reconvene in December to do reapportionment, and that is likely when they will determine where to appropriate the \$1 billion.

WATER ASSISTANCE GRANT PROGRAM

Draft Policies and Guidelines - - Chairperson Kaiser referred to and reviewed the most recent version of the draft policies and guidelines for the Water Assistance Grant Program, concentrating on the changes proposed during the last committee meeting. A copy of the draft document is attached to these minutes as Annex III.

Motion by Director Kassian to recommend approval of the proposed Water Assistance Grant Program Policies and Guidelines to the full board. Second by Director Rogers. Upon roll call vote, the following directors voted aye: Anderson, Blanchfield, Kaiser, Kassian, Rogers and Walter. Those voting nay: none. Motion carried.

Application for Funding Assistance - - Chairperson Kaiser referred to the draft grant application for the Water Assistance Grant Program, asking the committee if they are in agreement with the application.

Motion by Director Walter to recommend approval of the proposed Water Assistance Grant Program application to the full board. Second by Director Anderson. Upon voice vote, motion carried.

OTHER BUSINESS

Director Rogers announced there will be a NAWS Advisory Committee on April 1 at 3 p.m.

There being no further business to come before the committee, Chairperson Kaiser called for a motion to adjourn.

Motion by Director Kassian to adjourn the meeting. Second by Director Blanchfield. Upon voice vote, motion carried.

The meeting was adjourned at 10:47 a.m.

(SEAL)

Geneva Kaiser, Chairperson

Merri Mooridian, Secretary

REGISTRATION

MR&I COMMITTEE MEETING
March 30, 2021

NAME	ADDRESS
Kimberly Cook	Garrison Diversion
Lisa Schafer	Garrison Diversion
Mike Tweed	Garrison Diversion
Steve Metzger	Garrison Diversion
Jay Anderson	Garrison Diversion
Ashley Reisenauer	Garrison Diversion
Kip Kovar	Garrison Diversion
Cindy Hewitt	Garrison Diversion
Duane DeKrey	Garrison Diversion

GARRISON DIVERSION CONSERVANCY DISTRICT
MR&I Project Construction Report
02/28/2021

Project	Current Funding			2021			Federal	
	Federal MR&I Funding	Prior MR&I Fund Expenditures	MR&I Fund Expenditures	MR&I Fund Expenditures	Total Expenditures	MR&I Funding Remaining	MR&I Funding Remaining	
McLean-Sheridan BB Expansion	\$ 735,000.00	\$ 608,011.82	\$	\$	\$ 608,011.82	\$ 126,988.18		
South Central RWD-Logan Booster Station	\$ 495,000.00	\$ 423,955.67	\$	\$	\$ 423,955.67	\$ 71,044.33		
Gladstone Water Main & Storage Tank	\$ 735,000.00	\$ 698,631.89	\$	\$	\$ 698,631.89	\$ 36,368.11		
Glenburn Distribution	\$ 99,750.00	\$99,750.00	\$	\$	\$ 99,750.00	\$ -		
Glenburn Water Storage	\$ 1,137,750.00	\$ 1,065,520.64	\$	\$	\$ 1,065,520.64	\$ 72,229.36		
NAWS-Minot Water Treatment Plant	\$ 14,859,836.00	\$ 14,859,836.00	\$	\$	\$ 14,859,836.00	\$ -		
NAWS-Biota Treatment Plant	\$ 13,361,169.00	\$ 5,128,866.22	\$ 202,507.73	\$	\$ 5,331,373.95	\$ 8,029,795.05		
Biota WTP Ultra Violet Reactor	\$ 707,125.00	\$ 63,640.79	\$	\$	\$ 63,640.79	\$ 643,484.21		
Biota WTP Dissolved Air Flotation Equip	\$ 1,843,870.00	\$ 72,450.00	\$	\$	\$ 72,450.00	\$ 1,771,420.00		
NAWS-Westhope All Seasons III	\$ 4,186,000.00	\$ 3,552,396.92	\$ 135.69	\$	\$ 3,552,532.61	\$ 633,467.39		
NAWS-Glenburn to Renville	\$ 4,537,000.00	\$ 2,370,905.91	\$	\$	\$ 2,370,905.91	\$ 2,166,094.09		
NAWS-Westhope to Souris River	\$ 4,660,000.00	\$ 1,903,179.15	\$ 1,071,793.99	\$	\$ 2,974,973.14	\$ 1,685,026.86		
New England Water Tower *	\$ 1,592,500.00	\$ 1,461,028.47	\$ 7,185.21	\$	\$ 1,468,213.68	\$ 124,286.32		
Northeast Regional Water	\$ 9,355,000.00	\$ 6,514,528.84	\$ 21,880.51	\$	\$ 6,536,409.35	\$ 2,818,590.65		
Total	\$ 58,305,000.00	\$ 38,822,702.32	\$ 1,303,503.13	\$	\$ 40,126,205.45	\$ 18,178,794.55		

\$676,363.30 to be re-allocated for projects closed in 2020 with remaining funding.
 \$124,826.32 to be re-allocated for projects completed in 2021 with remaining funding. *
 \$801,189.62 available to be reallocated from closed projects with remaining funding.

Water Assistance Grant Program Guidelines

Eligibility:

- Applicant must reside within one of the 28-member counties of Garrison Diversion Conservancy District
- Applicant must be or have a member sponsor that is a political subdivision (municipality or rural water district)
- If a municipality, must have a population of 5,000 people or less that are being served

Grant Amounts:

- Extraordinary OM&R expenses with a 50% cost share up to a total maximum grant of \$20,000
- New customer hookups - 50% cost share for costs in excess of \$5,000 with a maximum reimbursement of \$10,000 per customer hookup

Eligible Projects:

- Extraordinary OM&R projects
Such as projects that impact delivery of water to users, health and safety issues, potential harm to other infrastructure if not repaired
- New customer hookups to a rural water system or district

Ineligible Projects:

- System Expansion Projects
- Capital Improvement Projects
- New meters or AMR Projects
- Rural Water District membership fees
- Projects already receiving grant awards or loans
- Recurring maintenance fees
- Repayment of debt on eligible projects
- Funds for business operations
- Vehicles, equipment, tools

Application and Funding:

- The application deadline is:
 - May 15 for new customer hookups in 2021, then March 1 in following years
 - No deadline on Extraordinary OM&R projects on as needed basis

Additional Criteria:

- Tower freeze ups will be funded for one experience only.
- Applications for OM&R emergencies are ongoing as timing can't be predicted. Expenses can be incurred prior to application. Application for reimbursement must be applied for within two weeks of the incident. Approval will be dependent upon available funding at the time the application is received.
- Reimbursement of funds will be as follows:

- OM&R expenses will be reimbursed upon receipt of an invoice and canceled check supporting the OM&R expense
- Customer hookups will be reimbursed to the rural water system upon receipt of an invoice and confirmation that the customer is hooked up to the rural water system
- Reimbursement must occur within a two-year period of funding approval or the grant funding will expire.

This is guidelines for Garrison Diversion and should be part of setting up the grant program, but not part of the criteria for applicants.

- Garrison Diversion staff will compile the applications received by the application deadline and send out a list to the MR&I Committee
- The MR&I Committee will meet annually to review all applications received to date and approve any funding
- A minimum of three members of the MR&I committee will meet to approve any application requests for extraordinary OM&R expenses that are received after the annual MR&I committee meeting
- Available grant money will be split 50/50 between municipalities and rural water systems. Any dollars remaining at the end of the year can be reassigned between categories at the MR&I committee's discretion.