

**GARRISON DIVERSION CONSERVANCY DISTRICT  
SPECIAL BOARD MEETING**

**Video Conference  
March 15, 2021**

A special meeting of the Garrison Diversion Conservancy District Board of Directors was held by video conference on March 15, 2021. The meeting was called to order by Chairman Alan Walter at 10:30 a.m.

**DIRECTORS PRESENT**

Chairman Alan Walter  
Vice Chairman Jay Anderson  
Second Vice Chairman Roger Fenstad  
Director Dave Anderson  
Director Greg Bischoff  
Director Kyle Blanchfield  
Director Mark Cook  
Director Cliff Hanretty  
Director Larry Kassian  
Director Bruce Klein  
Director Bill Krivarchka  
Director Brandon Krueger  
Director Nancy Marquart  
Director Steve Metzger  
Director Brian Orn  
Director Jim Pellman  
Director Kenny Rogers  
Director Ken Vein  
Secretary Duane DeKrey

**DIRECTORS ABSENT**

Director Rick Anderson  
Director Nikki Boote  
Director Richard Cayko  
Director Dave Johnson  
Director Geneva Kaiser  
Director Kelly Klosterman  
Director Ward Koeser  
Director Bill Ongstad  
Director Mike Tweed  
Director Donald Zimbleman

A registration sheet is attached to these minutes as Annex I.

The meeting was recorded to assist with compilation of the minutes.

## **RED RIVER VALLEY WATER SUPPLY PROJECT**

Chairman Walter reported bids have been received and reviewed for the Red River Valley Water Supply Project (RRVWSP) Sheyenne River Outfall (SRO) Discharge Structure and Site Development. The board's approval to award the contract and issue a notice to proceed is required. He called on Kip Kovar, District Engineer, Garrison Diversion, to present the information to the board.

### **SRO Discharge Structure and Site Development**

#### **Bid Summary**

Mr. Kovar referred to and reviewed the bid tab summary, informing the board six bids were received for the SRO Discharge Structure and Site Development, which were opened on March 4, 2021, at 2 p.m. A copy of the bid tabulation summary is attached to these minutes as Annex II.

Mr. Kovar stated the low bid was received from Industrial Builders, Inc. at \$1,516,955. The engineer's estimate was \$1,930,000.

Mr. Kovar also referred to the engineer's letter recommending Garrison Diversion award the contract to Industrial Builders, Inc., a copy which is attached to these minutes as Annex III. He added he is very confident in Industrial Builders, who previously completed the wet well for the Mile Marker 7.5 Irrigation Project along the McClusky Canal.

#### **Notice to Award**

**Motion by Second Vice Chairman Fenstad to award the Sheyenne River Outfall Discharge Structure and Site Development in the amount of \$1,516,955 to Industrial Builders, Inc. Second by Director Bischoff. Upon roll call vote, the following directors voted aye: D. Anderson, J. Anderson, Bischoff, Blanchfield, Cook, Fenstad, Hanretty, Kassian, Klein, Krivarchka, Krueger, Marquart, Metzger, Orn, Pellman, Rogers, Vein and Walter. Those voting nay: none. Absent and not voting: R. Anderson, Boote, Cayko, Johnson, Kaiser, Klosterman, Koeser, Ongstad, Tweed and Zimbleman. Motion carried.**

Mr. Kovar said the notice of award will be signed and submitted to the contractor. The contractor then returns all the proper documentation to Garrison Diversion. Once that is received, a notice to proceed with the pipeline construction contract needs to be issued.

#### **Notice to Proceed**

Chairman Walter asked for a motion to authorize moving forward with the notice to proceed on the discharge structure and site development.

**Motion by Director Metzger authorizing the general manager to move forward with the notice to proceed on the contract for the RRVWSP Sheyenne River Outfall Discharge Structure and Site Development, pending submittal of the contractor's documentation. Second by Director Vein. Upon roll call vote, the following directors voted aye: D. Anderson, J. Anderson, Bischoff, Blanchfield, Cook, Fenstad, Hanretty,**

**Kassian, Klein, Krivarchka, Krueger, Marquart, Metzger, Orn, Pellman, Rogers, Vein and Walter. Those voting nay: none. Absent and not voting: R. Anderson, Boote, Cayko, Johnson, Kaiser, Klosterman, Koeser, Ongstad, Tweed and Zimbleman. Motion carried.**

Mr. Kovar stated once the notice to proceed is issued, a pre-construction meeting is set, and Industrial Builders will present a construction schedule to Garrison Diversion.

#### Contractor's Agreement

Mr. Kovar referred to the copy of the contractor's agreement included in the meeting materials, stating this is provided for the board's information. The agreement is signed by the contractor verifying the contractor will stick to the items of the bid as well as verifying the plans and specifications. It also certifies and acknowledges the required documentation. He added the completion date on the discharge structure is December 2021.

Tami Norgard, Vogel Law, noted there is an internal contract committee that has reviewed the construction documents and added input on behalf of Garrison Diversion and Lake Agassiz Water Authority.

#### Task Order

Mr. Kovar referred to the Missouri River Intake Pumping Station Wet Well and Site Development, Contract 1, Construction Phase Services Task Order.

Mr. Kovar stated the board previously approved a portion of this task order. He referred to Section V, Special Services, explaining in order to obtain the permit from the U.S. Corps of Engineers and the Fish & Wildlife Service, monitoring of major species is required. These tasks are laid out in Section V, and monitoring begins April 1, 2021. This will require the environmental consultant to monitor the intake site a half hour before dawn looking for endangered species listed in the permit requirements. Construction will not be allowed to begin until the monitoring has been completed.

Mr. Kovar added the cost for these special services was not included in the amount approved by the board in the original task order. It had been hoped construction could be completed prior to April 1, but due to the workload, this will not happen.

The cost of the special services and environmental monitoring is \$213,959. The environmental consultant will be KLJ Engineering.

**Motion by Second Vice Chairman Fenstad to approve Section V, Special Services, of the Missouri River Intake Pumping Station Wet Well and Site Development, Contract 1, Construction Phase Services, in the amount of \$213,959. Second by Director D Anderson. Upon roll call vote, the following directors voted aye: D. Anderson, J. Anderson, Bischoff, Blanchfield, Cook, Fenstad, Hanretty, Kassian, Klein, Krivarchka, Krueger, Marquart, Metzger, Orn, Pellman, Rogers, Vein and Walter. Those voting nay: none. Absent and not voting: R. Anderson, Boote, Cayko, Johnson, Kaiser, Klosterman, Koeser, Ongstad, Tweed and Zimbleman. Motion carried.**

**Motion by Director Krivarchka to adjourn the board meeting. Second by Director J. Anderson. Upon voice vote, motion carried.**

The meeting adjourned at 10:50 a.m.

---

Alan Walter, Chairman

---

Duane DeKrey, Secretary

# REGISTRATION

SPECIAL BOARD OF DIRECTORS MEETING  
March 15, 2021

NAME	ADDRESS
Kimberly Cook	Garrison Diversion
Lisa Schafer	Garrison Diversion
Kip Kovar	Garrison Diversion
Cindy Hewitt	Garrison Diversion
Ashley Reisenauer	Garrison Diversion
Ryan Anderson	Garrison Diversion
Tami Norgard	Vogel Law
Brett Jochim	Advanced Engineering
Jeff Hruby	Advanced Engineering



**BID TABULATION SUMMARY**  
 Red River Valley Water Supply Project  
 Sheyenne River Outlet  
 Discharge Structure & Site Development  
 Contract 1, Task Order 6510



Bid Opening 2:00 p.m. CST, Thursday, March 4, 2021

No.	Bidder	Env 1			Env 2			Base Bid
		Bid Bond Included in the Amount of 5 percent of Bid	Contractor's License or Certificate of Renewal Included	Non-Collusion Affidavit Included	Acknowledged Addendum No. 1	Acknowledged Addendum No. 2	Acknowledged Addendum No. 3	
1	Industrial Builders, Inc.	X	X	X	X	X	X	\$1,516,955.00
2	Park Construction Company	X	X	X	X	X	X	\$1,532,000.00
3	Meyer Contracting Inc.	X	X	X	X	X	X	\$1,567,130.00
4	Veit & Company, Inc.	X	X	X	X	X	X	\$1,630,720.00
5	ICS, Inc.	X	X	X	X	X	X	\$2,046,802.00
6	Wagner Construction	X	X	X	X	X	X	\$2,087,551.00
7	Engineer's Estimate	✓	✓	✓	✓	✓	✓	\$1,930,000

Garrison Diversion Conservancy District  
 PO Box 140  
 Carrington, ND 58421  
 701-652-3194

*Kip Kovar*

Kip Kovar, PE  
 District Engineer / Deputy Director of RRVWSP for Engineering  
 4-Mar-21

March 8, 2021

Garrison Diversion Conservancy District  
Red River Valley Water Supply Project  
Shyenne River Outfall  
Discharge Structure & Site Development  
Task Order 6510, Contract 1

B&V Project 188972  
B&V File 0600.55.1500

Mr. Duane DeKrey  
General Manager  
PO Box 140  
Carrington, ND 58421

Dear Mr. DeKrey:

This letter is regarding the results of the bid opening held at the Garrison Diversion Conservancy District's Carrington Office on March 4, 2021 at 2:00 p.m. A total of six bids were received for Contract 1, which was a lump-sum bid. There were no bid alternatives.

All Bidders submitted the required Bid Bond, Contractor's License, acknowledged the Addenda, provided a non-collusion affidavit, and signed their respective Bids. The bids were examined for errors and irregularities, mathematical or otherwise, and none were found.

The Engineer's Estimate was \$1,930,000.00, and actual bids ranged from \$1,516,955.00 to \$2,087,551.00. The results of the bid opening were as follows:

<b>Contractor</b>	<b>Base Bid</b>
Industrial Builders, Inc.	\$1,516,955.00
Park Construction Company	\$1,532,000.00
Meyer Contracting Inc.	\$1,567,130.00
Veit & Company, Inc.	\$1,630,720.00
ICS, Inc.	\$2,046,802.00
Wagner Construction	\$2,087,551.00
Engineer's Estimate	\$1,930,000.00

The apparent low bid was submitted by Industrial Builders, Inc. of West Fargo, North Dakota. The grouping of results for the lowest four bids indicates the contractors had a good understanding of the project.

The apparent low bidder, Industrial Builders, Inc., has successfully completed projects for Garrison Diversion Conservancy District and AE2S.

Based upon our review of the bids received, Black & Veatch recommends that Garrison Diversion Conservancy District award the project to the low bidder, Industrial Builders, Inc., for the Base Bid amount of \$1,516,955.00.

Upon receipt of your Notice of Award, we will prepare and submit conforming copies of the contract documents to Industrial Builders, Inc for execution.

If you have any questions, please contact us.

Very truly yours,

BLACK & VEATCH CORPORATION

ADVANCED ENGINEERING AND  
ENVIRONMENTAL SERVICES, INC.



---

Kurt A. Ronnekamp, Sr Project Manager



---

Brent Erickson, Sr Project Manager

Enclosure(s):

cc: Mr. Kip Kovar, GDCD  
Ms. Merri Mooridian, GDCD  
File